



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

MINUTES

April 28, 2016 7:00 P.M.

- I. CALL MEETING TO ORDER** at 6:50 pm by Vice Chair Geoff Godfrey. The April meeting was moved to the 4th Thursday due to conflicts for staff.
- II. ROLL CALL** Members Present: Crystal Garcia, Kerrie Allen, Geoff Godfrey,
Members Excused: Corina Kanen & Chris Koch
Staff Present: Leah M. Griffith, director
- III. CONSENT CALENDAR**
- The Minutes of the March, 2016 meeting were accepted.
 - Statistical Reports: The March Library Use Reports were accepted. The Director checked on the number of adult programs and the number 332 was incorrect, it was 32. The report has been corrected.
- IV. PUBLIC COMMENTS** No public in attendance
- V. BOARD COMMENTS** Geoff attended the Mayor's cabinet and reported the city has hired a new city manager. The Board received the Library Foundation's bylaws last month. They discussed that the Foundation needs additional members according to its bylaws and they are considering names to offer the Foundation for appointment.
- VI. Business** The Library Meeting Room policy was reviewed. It was moved, seconded and approved to recommend approval of the policy by the Newberg City Council at the next available meeting.
Library Board Recruitment: Deadline is May 6th. Interviews will be at the May 19th board meeting.
Strategic Plan: The director reviewed the progress made on the strategic plan. One big item is the city's Historic Preservation Commission is pursuing historic registry status for the Carnegie Library.
Budget for 2016-17: The Budget Committee meetings started this week. The director shared some proposed improvements to the library's budget including the remodel of the circulation area, security gates for RFID and branding work to share the library's story. In addition, the material's budget was raised 4-5%. The Committee will continue its work in May, with Council doing the final approval in June.
- VII. Reports**
The director shared a letter she's sending to the Newberg School Board encouraging them to not eliminate teacher librarians from their plans as had been stated in a recent newspaper article. Teacher Librarians today perform many critical teaching activities to support students. The Board supported the letter.
- VIII. Next Meeting: May 19, 2016**
- IX. ADJOURNMENT** The Board adjourned at 7:40 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: _____